

Weber High IB Academic Honesty Policy



Weber High Mission Statement

Weber High School will establish a supportive learning community which fosters creativity, encourages curiosity, and promotes critical thinking. Weber will create a challenging learning environment that encourages effective communication, life-long learning, and compassion that prepares students to serve in a global community.

Purpose

We value academic integrity and do not permit any form of dishonesty, plagiarism, or deception that unfairly, improperly, or illegally enhances the grade of an individual or group. In the IB Program, students are expected to be principled and act with honesty, integrity, and fairness (IB Learner Profile). This means that students are expected to exercise academic honesty in all of their work, and all of their work should be authentic.

What is Academic Misconduct?

Malpractice is defined by IB as any behavior that results in a student or group of students gaining an unfair advantage in their academic work. Malpractice includes but is not limited to plagiarism, cheating, and collusion (IB Diploma Programme Academic Honesty)

Plagiarism is defined as the representation of the ideas or works of another person's as your own. Terms like "copying", "borrowing", and "sharing" can disguise the seriousness of the offense. All of the following are considered to be examples of plagiarism:

- Turning in someone else's work as your own -copying words or ideas without giving credit
- Failing to use quotation marks when appropriate
- Citing incorrectly
- Paraphrasing without citing
- Copying so many words that it makes up a majority of your work without giving credit
- Failure to identify (cite) elements of a nonverbal work (painting, dance, or mathematical proof)
- Unintentional plagiarism is still plagiarism

Cheating is defined as the use of unauthorized assistance during an exam, paper, homework, or project. All of the following are considered to be examples of cheating:

- Copying answers from another student on a test or homework
- Allowing another student to copy your homework
- Communicating to another student or a 3rd party during a test
- Using unauthorized materials during a test (notes, phone, calculator, etc)
- Obtaining a copy of an exam in advance without permission
- Obtaining an answer key without permission
- Fabricating data used for an assignment or essay
- Unlawfully altering a grade and trying to resubmit it to an instructor

Collusion is defined as supporting the malpractice of another student or assisting another student's academic dishonesty (IB General Regulations). Examples of collusion are

- Letting a student copy your homework
- Writing a paper (or doing homework) for another student
- Assisting another student in a take home test or project if it is deemed an individual assessment by the instructor
- Sharing test information with a student after you have taken a test but before they have taken it

Roles and Responsibilities in Prevention

Teachers are responsible to

- review the academic honesty policy with students
- Encourage students to produce authentic work
- Teach proper citing techniques using MLA guidelines
- Demonstrate and model academic honesty
- Actively monitor all testing environments
- Report and record any infractions of the academic honesty policy

Students are responsible to

- Read and sign the academic honesty policy
- Understand how to cite using MLA guidelines
- Ensure that all of their submitted work is authentic and properly cited
- Report all incidences of malpractice
- Understand the definitions and consequences of malpractice

Parents are responsible to

- Read and sign the academic honesty policy
- Encourage their students to produce authentic work
- Encourage their students to support a culture of academic honesty
- Understand the definitions and consequences of malpractice

Administrators are responsible to

- Ensure that all teachers, parents, and students understand what constitutes academic honesty
- Ensure that all policies are posted on the Weber High website and in the student IB Handbook
- Plan and monitor all IB exam sessions
- Maintain parent contact when investigating an accusation of academic dishonesty
- Document and report any incidence of academic dishonesty directly to IB
- Ensure that teachers are properly trained in citing using the MLA guidelines

Consequences

Administrators, teachers, and coordinators will follow specific guidelines as outlined in the IB Handbook of Procedures when a malpractice claim arises*. All confirmed cases of malpractice will be reported to IB. Please note that the ultimate responsibility for authentic work lies on the student. Consequences for academic dishonesty are as follows:

1st offense:

- Student will earn a zero (0) on any assignment, paper, or test (without the opportunity to make up the points) where malpractice is involved
- Teacher will meet with student to determine the reason for malpractice and report the malpractice to the administration
- The administration will contact the parent in writing
- Student will receive a N for citizenship
- Student will be placed on probation for the IB program
- Student and parent will sign a probation letter

2nd offense:

- Student will earn a zero (0) on any assignment, paper, or test (without the opportunity to make up the points) where malpractice is involved
- Teacher will meet with student to determine the reason for malpractice and report the malpractice to the administration
- The administration will contact the parent in writing and set up a meeting
- Administration will contact IB
- Students will receive a U for citizenship
- Student will be dismissed from the IB program

*a parent or student can make a formal written appeal to the administrator within 10 days of being notified of the malpractice accusation

Works Cited

IB General Regulations Diploma Programme 2016

IB Handbook of Procedures for the Diploma Programme 2015

IB Learner Profile, 2013

IBO Diploma Programme Academic Honesty, 2007

Weber High School Academic Honesty Policy was modeled after Vanguard High School Academic Honesty Policy, Marion County Public Schools